



Southern Lehigh School District

Board of School Directors Meeting

September 13, 2010

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:29 p.m. on the above date (September 13, 2010) at Southern Lehigh High School, Center Valley, PA

PRESENT: Gunkle, Dimmig, Eddinger, Hayes, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: None

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Engler, Jordan, Scherzberg, Andrulevich, Giarratana, Siegfried, Donahue, Farris, Hafner, Harakal, Peterson (The Morning Call), and approximately 5 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Stelts and **2ND BY** McLoughlin to approve the minutes of the August 23, 2010 meeting as copied and distributed to all Board members.

Minutes of
8/23/2010

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Eddinger to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated September 13, 2010 showing paid bills in the amount of \$5,210,184.16 for the General Fund, paid bills in the amount of \$2,204.02 for the Construction Fund, and paid bills in the amount of \$17,594.44 for the Capital Reserve Sinking Fund;

Approval of
Bills

Approve the following mentors at a stipend of \$700.00 for the 2010-2011 school year –

Joan Imms Geiser as a mentor (High School) to *Qingchu Yu*

Ian Beitler as a mentor to *Anthony Italiani*;

Approve
mentors for
the 2010-
2011 school
year-Imms
Geiser,
Beitler

Correct the salary step adjustment for Ryan Haupt, effective September 1, 2010, from Bachelor's +15 to Bachelor's +30. (This salary step adjustment was incorrectly recommended at the August 23, 2010 Board meeting as *Bachelor's to Bachelor's +15.*);

Correct
salary step
adjustment-
Haupt

Approve a salary step adjustment for the following staff, effective September 1, 2010 -

Cheryl Heurich, IST/RtII Teacher, Southern Lehigh Intermediate School, Bachelor's to *Bachelor's +15*

Brooke Ruch, IST/RtII Teacher, Liberty Bell Elementary School, Master's to *Master's +15.*

Alison Scanlon, Grade 3 Teacher, Hopewell Elementary School, Bachelor's +30 to *Master's*

Anne Snell, Family Consumer Science Teacher, Southern Lehigh Middle and High Schools, Bachelor's to *Bachelor's +15*;

Approve
salary step
adjustment-
Heurich,
Ruch,
Scanlon, A.
Snell

Rescind student teacher placement- Smigo

Rescind the following student teacher placement -

Cynthia Smigo, Elementary Education, DeSales University, with *Nicholas Weaver*, Southern Lehigh Intermediate School from September 7, 2010 to October 22, 2010;

Approve student teacher placement- Pierson

Approve the following student teacher placement -

Simone Pierson, Elementary Education/Special Education, DeSales University, with Timothy Gill, Liberty Bell Elementary School from September 8, 2010 to December 15, 2010;

Approve substitute support staff for the 2010-2011 school year- Berghold, Del Priore, Krupa, L. Miller

Approve the following substitute support staff for the 2010-2011 school year -

Ruth Berghold, Substitute Custodian, at an hourly rate of \$13.11

Emily Dawn Del Priore, Substitute Instructional Assistant, at an hourly rate of \$15.31

Emily Dawn Del Priore, Substitute Secretary, at an hourly rate of \$13.62

Wendy Krupa, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45

Lindsay Miller, Substitute Custodian, at an hourly rate of \$13.11;

Accept resignation- Billings

Accept the resignation of the following staff –

Elaine Billings, Cafeteria Monitor, Liberty Bell Elementary School, effective August 24, 2010;

Correct date of resignation- Browne

Correct the date of resignation of Judith Browne, Instructional Assistant (7 hour), Southern Lehigh Intermediate School, to June 4, 2010 from June 2, 2010 as previously approved at the August 23, 2010 Board meeting;

Approve staff- Peel, Coccozza, Kish, Jacob

Approve the following staff -

Stephanie Peel, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective September 2, 2010. This is a new position.

Danielle Coccozza, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective August 31, 2010. This is due to the transfer of *Carrie Gofberg* to Lower Milford as Technology Facilitator.

Donna Kish, Instructional Assistant (7 hour), Southern Lehigh Middle School, at an hourly rate of \$15.89, effective August 31, 2010. This is a new position.

Rose Jacob, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective August 31, 2010. This is due to the resignation of Jessica Walker;

Approve transfer of 1:1 Instructional Assistant- McGuire

Approve the transfer of Kristen McGuire, 1:1 Instructional Assistant (3.5 hour) to 7 hour, effective September 2, 2010. This is due to a student moving from kindergarten to 1st grade;

Approve coaches for the 2010-11 school year- Shaffer, Snyder, Zellner, Huebner, Sommons, Welsh, Bonsall, Beitler, M. Miller, Ditchcreek, Ziegler, Neumann

Approve the following coaches for the 2010-11 school year -

Robert Shaffer Head Boys' Basketball \$7,913

James Snyder Asst. Boys' Basketball \$2,374**

Kurt Zellner Asst. Boys' Basketball \$2,374**

***This is a shared position and stipend.*

Brad Huebner Asst. Boys' Basketball \$4,758

Shawn Sommons MS Head Basketball (Boys') \$3,561

James Welsh MS Asst. Basketball (Boys') \$2,374

Christopher Bonsall Junior High Boys' Basketball \$4,352

Ian Beitler Head Wrestling \$7,913

Matthew Miller Asst. Wrestling \$4,748

Brenton Ditchcreek Junior High Wrestling \$4,352

Kenneth Ziegler Junior High Asst. Wrestling \$3,561

John Neumann Swimming \$6,796

<u>Matthew I. Goldsmith</u>	Asst. Swimming	\$4,078
<u>Megan Dellegrotti</u>	Head Girls' Basketball	\$7,913
<u>Lee Zeisloft</u>	Asst. Girls' Basketball	\$4,748
<u>Jorrelle Reid</u>	Junior High Girls' Basketball	\$4,352
<u>Justin Kocis</u>	MS Head Basketball (Girls')	\$3,561
<u>Jenna Stampf</u>	MS Asst. Basketball (Girls')	\$2,374
<u>Carl Crouse</u>	Rifle	\$3,538
<u>Robert Gaugler</u>	Asst. Rifle	\$2,123
<u>Brian Souerwine</u>	Winter Track	\$3,538;

Cont. Approve coaches for the 2010-11 school year-Goldsmith, Dellegrotti, Zeisloft, Reid, Kocis, Stampf, Crouse, Gaugler, Souerwine

Approve the following subject area leader appointments for the 2010-2011 school year, subject and contingent upon the Southern Lehigh Education Association's ratification of the *Memorandum of Agreement entitled Subject Area and other Educational Leader Compensation-*

Approve subject area leader appointments for the 2010-2011 school year-B. Ruch, Phillippe, Schultheis, Bronfenbrenner, Atkinson

<u>Brooke Ruch</u>	Special Education K-6**
<u>Pamela Phillippe</u>	Special Education K-6**
<u>Patricia Schultheis</u>	Special Education 7-8
<u>Caryn Bronfenbrenner</u>	Special Education 9-12
<u>Donna Atkinson</u>	Health Services

***This is a shared position and stipend;*

Approve the appointment of the following Extracurricular Activity Advisors for the 2010-2011 school year –

Approve Extracurricular Activity Advisors for the 2010-2011 school year-Pauling, Walter, MacIntyre, T. Ruch, Donald, Beaupre, Long, Kern, Kelly, Westbrooks, Frasch, Wehr, Zeisloft, Roncolato, Ligon, Smiley, Sinkler, Organski, Wehr, Gaugler, Gross, Bauscher, Swartz,

<u>Michael Pauling</u>	AV & Stage, MS	\$ 748**
<u>Tara Walter</u>	AV & Stage, MS	\$ 748**
<u>Susan MacIntyre</u>	Student Senate Advisor, MS	\$ 1,300
<u>Troy Ruch</u>	Student Senate Advisor, HS	\$ 2,277
<u>Troy Ruch</u>	Class Advisor, Freshman	\$ 940
<u>Stephanie Donald</u>	Class Advisor, Sophomore	\$1,033
<u>Thomas Beaupre</u>	Class Advisor, Junior	\$1,694
<u>Thomas Beaupre</u>	Class Advisor, Senior	\$1,943
<u>David Long</u>	Debate	\$2,277
<u>Leigh Kern</u>	Newspaper	\$1,300
<u>Lynne Kelly</u>	Honor Society	\$ 515**
<u>Tamme Westbrooks</u>	Honor Society	\$ 515**
<u>Lorraine Frasch</u>	Junior Honor Society	\$1,030
<u>Matthew Wehr</u>	Drama	\$2,149
<u>Thomas Beaupre</u>	Key Club	\$2,000
<u>Lee Zeisloft</u>	Varsity	\$1,670
<u>Douglas Roncolato</u>	SADD	\$1,433
<u>Joan Ligon</u>	Scholastic Scrimmage	\$ 728**
<u>Patricia Smiley</u>	Scholastic Scrimmage	\$ 728**
<u>Edward Sinkler</u>	Ecology	\$1,299
<u>Bonnie Organski</u>	FBLA	\$1,522
<u>Matthew Wehr</u>	Broadway Musical	\$3,036
<u>Robert Gaugler</u>	Robotics	\$2,149
<u>Linda Gross</u>	Teen Counseling	\$ 958.50**
<u>Amy Bauscher</u>	Teen Counseling	\$ 958.50**
<u>Jessica Swartz</u>	Dance Team	\$2,655

***This is a shared position and stipend;*

Approve ancillary employees for the Peak Program for the 2010-2011 school year- Schultheis, Fraker, Fix, Shaffer, Westwood, Rothenberger, Sterner, Kerrick, Rodriguez, Walter, Pauling, West, Marchek, Jansen, Toto, Frasch, Hallman, Voron, Trilling, Grube, Robbins, Solley, Mays, Yocum, Strobl, Hayes, Higgins, A. Snell, Beitler, Parker, MacIntyre, Burke, Lang, Bauer, Taylor

Approve the appointment of the following ancillary employees for the Peak Program at \$46.77 per session for the 2010-2011 school year -

Patricia Schultheis
Michelle Fraker
Brenda Fix
Robert Shaffer
Danielle Westwood
Virginia Rothenberger
Krista Sterner
Stephanie Kerrick
Francisco Rodriguez
Tara Walter
Michael Pauling
Donald West
David Marchek
Tim Jansen
Heather Toto
Lorraine Frasch
Megan Hallman
Robert Voron
Charise Trilling
Rosemary Grube
Corry Robbins
Janet Solley
Ronnette Mays
Lynn Yocum
Christopher Strobl
Pat Hayes
Ann Higgins
Anne Snell
Nancy Beitler
Shirley Parker
Susan MacIntyre
Christa Burke
Stacey Lang
Alison Bauer
Tessa Taylor

Approve ancillary employees as Dance Chaperones for the 2010-2011 school year-Fraker, Fix, Ryan, Cooper, Westwood, Rothenberger, Rodriguez, Pauling

Approve the appointment of the following ancillary employees as Dance Chaperones at \$46.62 per event for the 2010-2011 school year -

Michelle Fraker
Brenda Fix
Karen Ryan
Anne Cooper
Danielle Westwood
Virginia Rothenberger
Francisco Rodriguez
Michael Pauling

- Donald West
- David Marchek
- Tim Jansen
- Heather Toto
- Lorraine Frasch
- Megan Hallman
- Nancy Beitler
- Robert Voron
- Charise Trilling
- Rosemary Grube
- Janet Solley
- Ronnette Mays
- Christopher Strobl
- Pat Hayes
- Ann Higgins
- Shirley Parker
- Christa Burke
- Blaze Meyers
- Stacey Lang
- Alison Bauer
- Tessa Taylor;

Cont. Approve ancillary employees as Dance Chaperones for the 2010-2011 school year-West, Marchek, Jansen, Toto, Frasch, Hallman, Beitler, Voron, Trilling, Grube, Solley, Mays, Strobl, Hayes, Higgins, Parker, Burke, Meyers, Lang, Bauer, Taylor

Approve the appointment of the following ancillary employees for the following Southern Lehigh Middle School Intramural Programs at \$46.77 per session for the 2010-2011 school year –

- Virginia Rothenberger Builders Club
- Holly Walker Tales from the Trails
- Heather Toto Yearbook
- Ronnette Mays Mathcounts;

Approve appointment of ancillary employees for the SLMS Intramural Programs-Rothenberger, Walker, Toto, Mays

Approve the following new volunteer coaches for the 2010-2011 school year –

- Joseph Zitarelli Middle School Ice Hockey
- Walter Hooks Football
- Cynthia Ashworth Girls' Tennis;

Approve new volunteer coaches for the 2010-2011 school year-Zitarelli, Hooks, Ashworth

Approve the following returning volunteer coaches for the 2010-2011 school year -

- Anthony Curto Boys' Basketball
- Joseph Breisch Winter Track
- Cotie Strong Winter Track
- Stanley Swartz Boys' Basketball
- Matthew Swartz Boys' Basketball
- Charles Pinto Boys' Basketball;

Approve returning volunteer coaches for the 2010-2011 school year-Curto, Breisch, Strong, S. Swartz, M. Swartz, Pinto

Approve the following returning Fitness Center Monitor Substitutes at an hourly rate of \$14.03 -

- Donald L. Harakal
- Allison McPeek
- Lynn Kovacs;

Approve returning Fitness Center Monitor Substitutes-Harakal, McPeek, Kovacs

Approve
returning
Fitness
Center
Monitors-
Souerwine,
K. Binkley

Approve the following returning Fitness Center Monitors at an hourly rate of \$14.03 -

Brian Souerwine

Keith Binkley;

Approve
Fitness
Center
Program
Specialists-
Martin,
Pengh

Approve the following Fitness Center Program Specialists at an hourly rate of \$26.99 -

Stefanie Martin

Adam Pengh.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue, Mrs. Farris and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- On Thursday, Sept. 2, new student and freshman orientation was held. Both were well attended. The freshman orientation included an assembly with Mr. Covelle and new this year was the Freshman Rush. The rush was held in the cafeteria where all clubs/activities were represented and students could sign up for activities. It was very well received and we got some positive feedback from parents via email.
- Smooth opening to school and things seem to be running very smoothly. Patriot's Day was observed on Friday, Sept. 10 on WSOL.
- The first round of 4Sight testing for juniors was conducted on Friday, Sept. 10.

Middle School report –

- 9/2/10 New Student Orientation
- 9/9/10 School Photos
- 9/10/10 Patriot Day
- 9/14/10 PTG Meeting
- 9/16/10 7th Dance Assembly
- 9/17/10 Favorite College Team Day
- 9/21/10 Open House
- 9/24/10 MS Dance
- 9/29/10 Math trip to Putt U

Intermediate School report –

- The IS mailed schedules to students in August and conducted an orientation program for incoming 4th graders on September 2.
- On August 31st and September 1st, all IS teachers and Instructional Assistants were engaged in grade level, building, and district in-service planning and preparations.
- Experienced an excellent and smooth opening to school on Tuesday, September 7th. On Thursday, September 9th the first safety evacuation and fire drill was accomplished with great success. On Friday, September 10th there was a full school assembly.
- Tuesday, September 14th parents will be welcomed to Open House and plans for teaching and learning this year will be shared.
- The IS faculty and staff wishes to all our colleagues a safe and successful school year.

Elementary schools –

- All three elementary schools had a relatively smooth opening of school last week.
- On Friday morning, the students practiced their bus evacuation drills at all three buildings.
- The Point of Sale System in the cafeteria is off to a great start. We had extra staff on hand to help the students navigate through the lines and become acquainted with new procedure.

- Liberty Bell kicked off its new School-Wide Positive Behavior System called the Pride of Liberty Bell. The staff and students are excited about the new positive reinforcement program.
- The Open House Dates:
 - a. Hopewell-Wednesday, September 15th
 - b. Lower Milford-Thursday, September 16th
 - c. Liberty Bell-Thursday, September 30th

MOVED BY Miracle and **2ND BY** Eddinger to approve the following school trip -

Southern Lehigh Speech and Debate Team to attend the Yale University Invitational, New Haven, CT from Friday, September 24, 2010 through Sunday, September 26, 2010.

Approve student trip- SL Speech & Debate Team, New Haven, CT

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Quigley to establish a *Middle School Cross Country Club* for the 2010-2011 school year.

Establish a MS Cross Country Club for the 2010-2011 school year

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Stelts to approve the following student field trip -

Southern Lehigh High School students to participate in the Korean Economic Institute's (KEI) Six Party Talks simulation hosted by the Asian Studies Collaborative of the Berks County Intermediate Unit in Reading, PA. The event takes place on Thursday, September 30, 2010 from 12:30 to 4:30PM.

Approve student field trip-Berks County Intermediate Unit, Reading, PA

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Stelts to approve Flint Hill Farms as a community based instruction site at an hourly rate of \$15.

Approve Flint Hill Farms as a community based instruction site

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Stelts to decline the 2010-2011 Title III Allocation in the amount of \$5,591.

Decline the 2010-2011 Title III Allocation

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

MOVED BY Miracle and **2ND BY** Quigley to approve the following school property tax refunds –

Christopher and Danielle Coccozza, Parcel ID# 22 641364837645 1, 2010-11 taxes in the amount of \$1,338.47.

Agentis Bros LLC, Parcel ID# 22 642630722609 1, 2010-11 taxes in the amount of \$344.06.

Approve school property tax refunds- Coccozza, Agentis Bros LLC

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

The Board had a discussion about the parameters for the 2011-12 budget that were suggested by Mr. Dimmig, Chairman of the Budget & Finance Committee, at the last Board meeting. Mr. Dimmig summarized the starting parameters proposed at the August 23, 2010 Board meeting.

MOVED BY Stelts and **2ND BY** Eddinger to approve the proposed parameters as a starting point for building the 2011-12 General Fund Budget, which are -

- Total expenditures of \$54,900,000 for 2011-12, and \$60,500,000 for 2014-15
- Millage increases of .25 for 2011-12, .50 for 2012-13, .50 for 2013-14, and .50 for 2014-15
- Deficit spending in 2014-15 not to exceed \$1.8 million
- 10% to 12% ending fund balance in 2014-15

Approve the proposed parameters as a starting point for building the 2011-12 General Fund Budget

VOICE VOTE: "YES" – All but Gunkle, Miracle, Mohr
"NO" – Gunkle, Miracle, Mohr – Motion Carried
ABSENT: None

SUPPORT SERVICES

Approve
change order
for the Lower
Milford Pole
Building to
Pioneer Pole
Buildings, Inc.

MOVED BY Miracle and **2ND BY** Eddinger to approve a change order for the Lower Milford Pole Building to Pioneer Pole Buildings, Inc., 716 South Route 183, Schuylkill Haven, PA 17972. The change order represents an "add" in the amount of \$4,000 for replacement of the concrete floor that was found to be unsuitable during demolition of the old building.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve
acceptance of
EZSchoolpay
Participation
Agreement
with Harris
School
Solutions for
online cafeteria
payments

MOVED BY Miracle and **2ND BY** Stelts to approve acceptance of EZSchoolpay Participation Agreement with Harris School Solutions, 110 S. Main Street, Suite 400, Wichita, KS 67202, for online cafeteria payments. Parents who opt to utilize this service will be charged a credit card convenience fee of \$2.50 per transaction to cover direct district costs. Cash and checks will still be accepted in the cafeteria without a fee.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

PERSONNEL

Accept
resignation-
Pearce,
Swiatocha

MOVED BY Miracle and **2ND BY** Eddinger to accept the resignation of the following staff -
Aimee Pearce, High School Learning Support Teacher, Southern Lehigh High School, effective no later than 60 days after the resignation letter dated August 24, 2010.

Amber Swiatocha, Long-term Substitute English Teacher, Southern Lehigh High School, effective August 13, 2010.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve
childrearing
leave-Harries

MOVED BY Eddinger and **2ND BY** Stelts to approve childrearing leave for Rebecca Harries, Psychologist, Southern Lehigh Middle School, for the 2010-2011 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve FMLA
Leave-Cooper

MOVED BY Eddinger and **2ND BY** Stelts to approve FMLA Leave for Anne Cooper, Guidance Counselor, Southern Lehigh Middle School, from August 31, 2010 through November 22, 2010.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

REPORTS

Superintendent's Report

Mr. Liberati reported on the following –

- Spectacular opening of school, especially the bus transportation.
- Odyssey of the Mind wants us to host their competition in the spring and will reimburse the District in the amount of \$4,000 to \$5,000. The amount is still being negotiated. There was Board consensus to host the competition.
- Thomas Gluck, Secretary of Education, informed the District that it had met requirements under Special Education – IDEA, and can now use 50% of special ed subsidy for maintenance of effort.
- #3rd day enrollment of 3,101 was up slightly from last year.

- Joe McDermott would like to continue writing the District newsletter. There was Board consensus.
- The National Guard would like to give the District a banner that can say anything we want, but will include the National Guard logo on it.

MOVED BY Quigley and **2ND BY** Stelts to accept the National Guard Banner.

Motion Defeated
to accept the
National Guard
Banner

VOICE VOTE: “YES” – Stelts, Dimmig, Quigley
“NO” – All but Stelts, Dimmig, Quigley – Motion Defeated
ABSENT: None
ABSTAIN: McLoughlin

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Miracle to adjourn the meeting.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

The meeting was adjourned at 8:53 p.m.

ATTEST: _____ Board Secretary

Pending Approval